

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR MEETING
MONDAY, MAY 5, 2013 – 7:00 P.M.
CITY HALL**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH;
SARAH DAVIS; GEORGE HOLT; LYN PACE; DAVID EADY**

OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; David Strickland, City Attorney; Hoyt Oliver, LaTrelle Oliver, Anderson Wright, Vivian Harris, Neil Penn, Carol Penn, Gwen Green, Max Vincent, Patsy Burke

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor and the invocation given by Councilmember Lyn Pace.

Pledge of allegiance

A motion was made by Pace, seconded by Smith to accept the Agenda for the May 5, 2014 Mayor and Council meeting. The Council vote was unanimous.

Mayor Roseberry announced Rev. Max Vincent as Honorary Councilmember for May, 2014 as appointed by Councilmember Lynn Pace and presented him with a Proclamation as appreciation for his participation.

A motion was made by Windham, seconded by Holt for the approval of the Minutes of the April 7, 2014 Regular Meeting. The Council vote was unanimous.

A motion was made by Windham, seconded by Pace to accept the Minutes of the April 8, 2014 Meeting of the Trees, Parks, Recreation Board. The Council vote was unanimous.

A motion was made by Eady, seconded by Windham to accept the Minutes of the March 11, 2014 Planning Commission. The Council vote was unanimous.

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

None

CITIZENS COMMENTS/CONCERNS:

Ms. Gwen Green addressed the council with concern regarding the property at 101 Longstreet Circle as to the slow process for the city taking legal action. Ms. Green also questioned the number of banners which have been installed for the 175th Birthday celebration and expressed concern regarding a playground and park for the children.

Mayor Roseberry replied we have placed twenty-five banners in various locations around the city and we have additional banners ordered for the 4th of July. As for the eyesore property and the park those items are on tonight's agenda as well as discussion of a park as part of the budget and future planning.

ANNUAL BUDGET FY2015:

City Manager Bob Schwartz presented the draft budget as discussed at the work session on April 21, 2014. This included both the operating budget and the capital budget. Bob announced we are on track with the Budget calendar schedule. The next scheduled meeting will be May 19, 2014 which will be a Public Hearing at 6:00 PM prior to the work session and a final vote is scheduled for the June Council meeting. Mayor Roseberry gave a

brief explanation of the capital budget items as they relate to the short term work program with emphasis on page one as a plan which council can change or modify at any time.

City Manager Bob Schwartz included for the benefit of Ms. Green’s earlier question items (7) and (8) on the budget items refer to parks. The goal is to purchase land in 2015 and build in 2017.

MOORE STREET AND ASBURY STREET BIDS FOR PAVING:

City Manager Bob Schwartz presented revised bid prices for the repairs to Moore Street and Asbury Street announcing the low bid from MHB Paving for \$17,748. After much discussion regarding the bids and bid proposal details it was agreed to allow Mayor Roseberry consult with the Newton County Chair of The Board of Commissioners to see if the county would be willing to assist and at what cost to the city.

A motion was made by Windham, seconded by Smith for Mayor Roseberry to consult with Newton County to see if they can do the patching and paving for Moore Street and Asbury Street. If the Newton County cannot do the project then the motion is to accept the low bid with clarification of the work to be done by MHB Paving at \$17,748. The council vote was six yes with Councilmember Holt opposed.

PROPERTY 101 LONGSTREET CIRCLE and 303 WEST RICHARDSON STREET:

City Attorney David Strickland gave an explanation of a draft letter to be sent to the owner of the properties as well as the mortgage holder. This is to conform to the city ordinance, if approved it will be signed by Mayor Roseberry on behalf of City Council. If council is in agreement we will proceed with sending notice by certified mail.

A motion was made by Eady, seconded by Windham that we find in accordance to the findings as specified in the letter dated April 28, 2014 pertaining to the property at 101 Longstreet Circle. The council vote was unanimous.

A motion was made by Eady, seconded by Holt that we find in accordance to the findings as specified in the letter dated May 1, 2014 pertaining to the property at 303 West Richardson Street. The council vote was unanimous.

INVOICES OVER \$1,000.00

Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
Humana	Employees Health Insurance (May)	5,583.61
Latham Home Sanitation	Waste Removal and Recycling (March)	5,503.74
Latham Home Sanitation	Waste Removal and Recycling (April)	5,353.74
Newton County Water & Sew	Plant Operations & Maintenance (03/31/2014 – 4/29/2014)	7,082.90
Newton County BOC	2013 Insurance Premium Tax	18,206.03
Sophicity	IT in a Box (April)	1,433.70

Southeastern Power Admin	SEPA Energy Cost (March Billing Period)	3,209.18
<u>PURCHASES/CONTRACT LABOR</u>		
Apollo Staffing	Temp Services Week Ending March 9	1,209.84
Apollo Staffing	Temp Services Week Ending March 16	1,436.33
Apollo Staffing	Temp Services Week Ending March 23	1,263.80
Apollo Staffing	Temp Services Week Ending March 30	1,132.45
Apollo Staffing	Temp Services Week Ending April 6	1,405.80
Apollo Staffing	Temp Services Week Ending April 13	1,273.74
Apollo Staffing	Temp Services Week Ending April 20	1,333.38
Bankcard Center	GRW @ Jekyll x (2)/HG Athens Elected officials x 2, + other	1,719.56
City of Covington	Quarterly Sewer 12/31/13 – 3/31/14	10,890.00
Consolidated Pipe & Supply	Water/Sewer Supplies Meter lids, etc.	1,173.00
GRESKO	Electrical Supplies	1,456.31
McNair, McLemore, Middle	Management Advisory Services	1,333.55
Strickland & Strickland	Legal Services for April 1, 2014	1,822.45
Strickland & Strickland	Legal Services for May 2, 2014	1,882.70
Scorpion Equipment Service	Grapple Bucket	2,375.00
The Center	Inventory all existing plans, ordinances and related documents	3,000.00
Utility Service Co. Inc.	Quarterly Tank Maintenance	2,715.32
WAHAL Phones	Telephone CPU Board and Service card programming	1,977.50
Woco Pep Oil	Fuel & Diesel for April 28	5,318.56
<u>APPROVED CONTRACTS</u>		
Anderson Grading	Water Improvement Asbury & Emory Street	161,651.12
Carter Sloope	Engineering Services Feb 2 - April 13 Const. Observation	12,252.00
Premier Tree & Shrub Care	Grounds Maintenance 3/4/14 – 3/19/14	1,536.00

A motion was made by Smith, seconded by Windham for the approval of the invoices. The council vote was unanimous.

A motion was made by Windham, seconded by Smith to adjourn the meeting at 7:40 p.m. The council vote was unanimous.

Respectfully submitted,

Lauran Willis
City Clerk